To
The Manager,
First Global Stock Broking Pvt. Ltd
Ratnam Square, Plot No.38/39,
Office I/II, Sector 19/A, Opp. Dhana Bhandar, Vashi,
Navi Mumbai-400703
Ref : Client Code(client Name)
Sub : Closure of Trading Account
Respected Sir/Madam
Please close my Trading Account No which is issued to me. Due to some reason I am not able to continue this Trading Account held with your organisation.
Please close the trading account at the earliest.
With Best Regards,
Signature
Client Name